



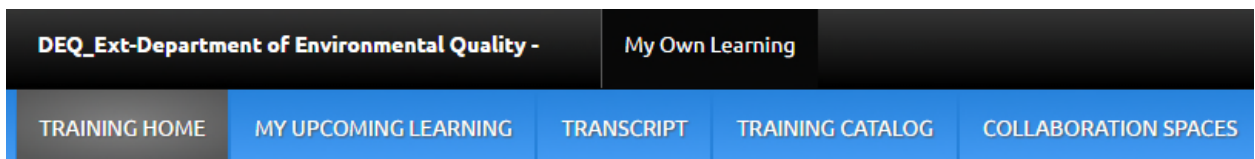
## How to Access Certificates of Course Completion

### 1. Login to the [Virginia Learning Center \(VLC\)](#)

Use your existing login ID/password.

Use forgot login ID or password links as needed

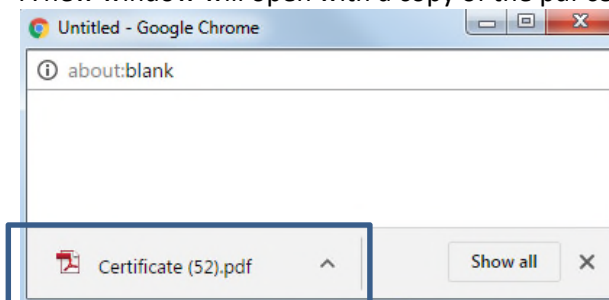
### 2. Click Transcript



### 3. Click "View Certificate next to the completed course

Title	Type	Status	Score	Start Date	Completion Date	Expiration Date	Credits	Action
VA SWM For Contractors & Operators (24)	Classroom	Complete		9/20/2016	9/20/2016		6 Contact Hours	<a href="#">View Certificate</a>

A new window will open with a copy of the pdf certificate.



Click the pdf file to open the file so you can save, print or email it.

Email [certification@deq.virginia.gov](mailto:certification@deq.virginia.gov) if you need assistance.